

Page number	Update
Front cover	Edition and date to be amended
Page 2	Slight reword The Executive detailed twice
Page 3	Remove the main switchboard and add email address
Page 5	2.2.1 (b) slight reword in line with legislation.
Page 7	Complaints information amended slightly
Page 13	Joint Code – SCC Overview & Scrutiny addition.
Page 20	2.8.3 – Updated to cover updated polices
Page 21	Officer details updated
Page 24	Housing Advisory Board details added
Page 26	Officer details updated
Page 31	Officer details updated
Page 35 - 38	3.2 Licensing details updated following policy updates
Page 39	3.2 A&G - Authorised officer details updated
Page 52	10. Authorised officer details updated
Page 40	Delegated Executive Functions - updated details to be added
Page 54-55	28.Data Protection details added – previously blank.
Page 55	30. Authorised officer details updated
Page 62	44. Authorised officer details updated
Page 71	Scheme of delegation update: First Homes matters – To consider and deal with all approvals, consents, compliance, and any matters arising therefrom pursuant to the Governments First Homes Programme. AD Partnerships
Page 76	Officer details updated
Page 77	11. Slight amendment / officer details updated
Page 84/85	(ii) Officer details updated
Page 86	1. Extent of delegation updated
Page 87	1. Delegation updated following relevant policy updates
Page 88 - 98	A number of additions & deletions, due to either relevant policy updates or legislation/regulation changes.
Pag 100	Officer details updated
Page 101	Localism Act section 30/31/ 33 Slight addition in line with legislation.
Page 105	81- 84 Officer details updated
Page 110	Officer details - updated
Page 126	4.15.1 – removal of in March (SOTD is called annually and detailed in the municipal year calendar.
Page 167	14.c Officer details updated
Page 168	Officer details updated
Page 225	Officer details updated
Page 228	Officer details updated
Page 231	Officer details updated

Page 232	Officer details updated
Page 236	Officer details updated
Page 238	Officer details updated
Page 246	Fees -Each year Tamworth Borough Council will pay for each Member the Information Commissioners Office annual subscription (currently £35) in relation to the individual cost of registration for Data Protection purposes. Removal in line with legislation
Page 247	6.9 Officer details updated
Page 249	Childcare elements updated Removed - for carers aged between 21 - 24 at a rate of £7.70 per hour and carers aged 18-20 at a rate of £6.15 per hour and carers aged 16-17 at a rate of £4.35 per hour. Apprentices under 19 or in the first year of their apprenticeship £3.90.
Page 261	New structure chart
All pages	Formatting to be checked prior to finalisation